

INTERNSHIP FORSYTH

WORK-BASED LEARNING

Forsyth County Schools

Internship Forsyth is a structured experience which connects classroom learning to an engaging job opportunity. Internships can be paid or unpaid. Students are allowed to leave the school campus to intern with local businesses, earning course credit for the experience.



On-Campus Students



Virtual Students



Dual Enrollment
Students



WHY PARTICIPATE IN INTERNSHIP FORSYTH?

- Start focused preparation for college, careers, and today's workforce!
- Gain access to some of the best jobs/ internships in the community. Many employers actively seek high school students who are enrolled in Internship Forsyth.
- Stand out when you apply to college - internships catch the eye of admissions counselors.
- Receive internship/work experience directly related to your chosen career pathway.
- Gain marketable skills.

REQUIREMENTS FOR INTERNSHIP FORSYTH

- Students must have a defined career goal and must have taken or be enrolled in the appropriate related coursework.
- Students must be at least 16 years of age (with reliable transportation).
- Students must have good attendance and grades, positive discipline record, and teacher recommendations.
- **For Additional Information:** Visit a Career Development Coordinator or School Counselor!

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Ready to Apply?

Click the QR Code below or visit <https://www.forsyth.k12.ga.us/ctae>!

Step 1:

REVIEW THE REQUIREMENTS

- Enrolled in Related Coursework
- 16 Years of Age with Reliable Transportation
- Good Attendance and Grades
- Positive Discipline Record
- Good Teacher Recommendations

Step 2:

APPLY FOR INTERNSHIP

- Click on the QR code or link and submit the online application.
- Ensure you have teacher recommendation information completed.

Step 3:

CONNECT WITH CAREER DEVELOPMENT COORDINATOR

- Ensure your contact information is correct on the application.
- Your school's Career Development Coordinator will reach out this Spring to discuss placement options.
- If accepted, you will be notified after Spring Break and be given information about a Student Orientation Meeting. All students are required to attend.
- Coordinators will contact school to add coursework to your schedule.

Step 4:

SECURE AN INTERNSHIP PLACEMENT

- Your application will note if you currently have a placement. Make sure this placement will work for your Career Development Coordinator.
- If you need an internship placement, your Career Development Coordinator will assist you with options close to the beginning of school. Students are expected to obtain their own job.
- You are encouraged to work over the summer on your own for placement availability and options, as placements are not guaranteed.
- Placements can be paid or unpaid.
- Having your own placement is not required prior to the beginning of the school year. You will be given several weeks to explore options in the community.

Step 5:

ATTEND ORIENTATION AND COMPLETE PAPERWORK

- Students will be required to attend an introductory meeting with their Career Development Coordinator at the beginning of the school year.
- Students will meet monthly with their Career Development Coordinator throughout the school year.
- Students will complete required paperwork electronically with their employers at the beginning of the school year.



Forsyth County Schools

COLLEGE & *Career*
DEVELOPMENT

FOR ADDITIONAL INFORMATION:

email: vlowe@forsyth.k12.ga.us or visit www.forsyth.k12.ga.us/ctae

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